

# WOMEN IN BUSINESS EXPO



**SUNDAY**

**15651 HWY 62 N  
ELDORADO  
HALL**

**10:00 AM  
TO  
4:00 PM**



**CENTRAL & NORTH HASTINGS  
CHAMBER OF COMMERCE**

[www.cnhcchamber.ca](http://www.cnhcchamber.ca)

# Women In Business Expo

## March 8, 2026

### To do before Jan 10th

- ☐ Select Date, Location & Cost
- ☐ Confirm Location
- ☐ Prepare Invitation Letter to Chamber Members - see template from pervious year
- ☐ Prepare Invitation Letter/Post to business community who are not members

### Balance To Do!

- ☐ Prepare Exhibitor Package by Jan 10th
- ☐ Email Exhibitor Package to Members by Jan 13th
- ☐ Decide on Food - by March 5th
- ☐ Email blast to members through Newsletter or on stand a lone email
- ☐ Prepare a list of members exhibiting

### Marketing

Place event on website with exhibitor package, & Talk Show

Create Graphics & Content for SM, at least 8 post

Member Newsletter at least three times before the event

Place ad in News ON 7

### Food

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### Supplies Needed

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Pd	<div data-bbox="305 92 699 176">Members</div> <div data-bbox="1094 121 1485 163">DATE : _____</div>

